**2023 PAPPC EXHIBITOR INFORMATION**

This information shall define the contractual agreement with the Pennsylvania Association on Probation, Parole and Corrections (PAPPC), and your agency, for exhibit space at the 2023 Training Institute to be held at the Kalahari Resorts Poconos, Pocono Manor, PA from May 21at through May 24th, 2023.

Contracts will be honored on a first come first serve basis.

* All exhibitors will be required to set up on Sunday, May 21st between 3:00 p.m. and 5:00 p.m.
* All exhibitors must be broken down on Tuesday, May 24th by 6:00 p.m.
* Additional fee information regarding electricity and shipping options will be provided by Kalahari Resorts Poconos.
* All overnight attendees of the Training Institute are required to stay at the Kalahari Resorts Poconos, 250 Kalahari Blvd., Pocono Manor, PA, 18349. Reservations can be made online at [https://book.passkey.com/e/50376959](https://urldefense.proofpoint.com/v2/url?u=https-3A__book.passkey.com_e_50376959&d=DwMF-g&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_CdpgnVfiiMM&r=yvxiUaUlPVEXLkzdxRJPsKk1XuEppiuPAyPWSMpFC2U&m=-V3xHcNTe3HTLtnyYyhy6oPTqqSqqO_XjlKZjWrPOhs&s=TjLAtYkfPrUwxHke4yaMlRgy6Mk6vBvgHbSYaes4tLM&e=) or by calling the Kalahari Resorts Poconos at 1-877-525-2427. Conference rates are available. Parking is included.
* Cancellations made prior to May 15, 2023 will be charged a $50 cancellation fee. Cancellations after May 15, 2023 will NOT be refunded.
* Please include an electronic form (PDF) of your company logo for program/signage, etc., with your packet.
* Exhibitor Hours:

 Sunday – 6:00 pm to 8:00 pm

 Monday – 8:00 am to 5:30 pm

 Tuesday – 8:00 am to 5:30 pm

Contact – Darrell Kirkbride, PAPPC Exhibitor Chair…..….…dkirkbride@renewalinc.com