**2022 PAPPC EXHIBITOR INFORMATION**

This information shall define the contractual agreement with the Pennsylvania Association on Probation, Parole and Corrections (PAPPC), and your agency, for exhibit space at the 2022 Training Institute to be held at the Hilton Hotel, Harrisburg, PA from May 22nd through May 25th, 2022.

Contracts will be honored on a first come first serve basis.

* All exhibitors will be required to set up on Sunday, May 22nd between 4:00 p.m. and 5:00 p.m.
* All exhibitors must be broken down on Tuesday, May 24th by 6:00 p.m.
* Additional information concerning electricity and shipping options is enclosed.
* All overnight attendees of the Training Institute are required to stay at the Hilton Hotel, 1 North Second Street, Harrisburg, PA. Overnight accommodations are $139 plus tax, per night. Reservations can be made by calling the Hilton Hotel at 717-233-6000, no later than April 25, 2022 by 5 p.m. to ensure the discounted rate. Parking is included.
* Cancellations of exhibitor that are made prior to May 1, 2022 will be charged a $50 cancellation charge. Any cancellations after May 1, 2022 will NOT be refunded.
* Please include an electronic form of your company logo for signage, etc., with your packet.
* Exhibitor Hours:

 Sunday – 6:00 pm to 8:00 pm

 Monday – 8:00 am to 5:30 pm

 Tuesday – 8:00 am to 5:30 pm

Contact – Darrell Kirkbride, PAPPC Exhibitor Chair…..….…dkirkbride@renewalinc.com