

2019 PAPPC EXHIBITOR INFORMATION

This information shall define the contractual agreement with the Pennsylvania Association on Probation, Parole and Corrections (PAPPC), and your agency, for exhibit space at the 2019 Training Institute to be held at the Sheraton Erie Bayfront Hotel, Erie, PA from May 19th through May 22nd, 2019.

Contracts will be honored on a first come first serve basis.

- All exhibitors will be required to set up on Sunday, May 19th between 4:00 p.m. and 5:00 p.m.
- All exhibitors must be broken down on Tuesday, May 22nd by 6:00 p.m.
- Additional information concerning electricity and shipping options is enclosed.
- All overnight attendees of the Training Institute are required to stay at the Sheraton Erie Bayfront Hotel, Erie, PA. Overnight accommodations are \$99 plus tax, per night. Reservations can be made by calling the Sheraton Bayfront Hotel at 717-560-8400, no later than April 19, 2019 by 5 p.m. to ensure the discounted rate.
- Cancellations of exhibit that are made prior to April 19, 2019 will be charged a \$50 cancellation charge. Any cancellations after April 19, 2019 will NOT be refunded.
- Please include an electronic form of your company logo for signage, etc., with your packet.
- Exhibitor Hours:
 - Sunday – 6:00 pm to 8:00 pm
 - Monday – 8:00 am to 5:30 pm
 - Tuesday – 8:00 am to 5:30 pm

Contact – Eileen Hager, PAPPC Exhibitor Chair.....ehager@pa.gov