



The Pennsylvania Association on Probation, Parole and Corrections

www.pappc.org

Dear Company Representative:

The Pennsylvania Association on Probation, Parole and Corrections (PAPPC) will be hosting their 2018 Annual Training Institute at the Eden Resort, Lancaster, PA from May 20th through May 23rd, 2018. The Institute will draw participants from across the Commonwealth who are working in institutional and community corrections settings as well as those providing street supervision for both adults and juveniles.

PAPPC recognizes the important benefit that specialized services and innovative equipment provide to the safe and cost effective management of our agencies and institutions. The interactive participation of attendees in the exhibit area at our events has always been a significant factor in the educational goals for the Institute. We are proud of their historical involvement in establishing on-going partnerships with the creators of innovative technology and the various correctional and support services.

Please join us in Lancaster, Pennsylvania for what should be a very rewarding experience. Historically the association's Institute and training events are very well attended. We are planning various activities in the exhibit hall to showcase your products and services.

Attached is an exhibit registration form along with the specifics regarding booth space and ads in our Institute program. You may also wish to sponsor or co-sponsor an activity. Early registration and support will assist us in finding you a prime booth location in the exhibit hall. Please mail your completed registration form, sponsorship form, and payment, payable to "PAPPC" to me at the address listed below. To discuss further details or answer any questions that you may have, feel free to contact me at 724-284-8888 ext. 112 (office) or bjester@pa.gov. I look forward to your involvement, which I am sure, will be a mutually rewarding experience.

Sincerely,

Brad A. Jester

Brad A. Jester
PBPP
207 Sunset Dr, Suite #1
Butler, PA 16001

2018 PAPPC EXHIBITOR INFORMATION

This information shall define the contractual agreement with the Pennsylvania Association on Probation, Parole and Corrections (PAPPC), and your agency, for exhibit space at the 2018 Training Institute to be held at the Eden Resort, Lancaster, PA from May 20th through May 23rd, 2018.

Contracts will be honored on a first come first serve basis.

- All exhibitors will be required to set up on Sunday, May 20th between 4:00 p.m. and 5:00 p.m.
- All exhibitors must be broken down on Tuesday, May 22nd by 6:00 p.m.
- Additional information concerning electricity and shipping options is enclosed.
- All overnight attendees of the Training Institute are required to stay at the Eden Resort, Lancaster, PA. Overnight accommodations are \$159 plus tax, per night, which includes lunch and breaks. Reservations can be made by calling the Eden Resort at 717-560-8400, no later than April 19, 2018 by 5 p.m. to ensure the discounted rate.
- Cancellations of exhibit that are made prior to April 19, 2018 will be charged a \$50 cancellation charge. Any cancellations after April 19, 2018 will NOT be refunded.
- Please include an electronic form of your company logo for signage, etc., with your packet.
- Exhibitor Hours:
 - Sunday – 6:00 pm to 8:00 pm
 - Monday – 8:00 am to 5:30 pm
 - Tuesday – 8:00 am to 5:30 pm

Contact – Brad Jester, PAPPC Exhibitor Chair.....bjester@pa.gov



Sponsorship Opportunities

ARE YOU INTERESTED IN HAVING YOUR COMPANY SPONSOR AN EVENT OR ACTIVITY AT THE
2018 PAPPC TRAINING INSTITUTE AT THE EDEN RESORT, LANCASTER, PA
WE ARE LOOKING FOR SPONSORS AND CO-SPONSORS FOR THE FOLLOWING:

Key Note Opening Speaker	\$2,500.00	<input type="checkbox"/>
Reception – Sunday	\$1,000.00	<input type="checkbox"/>
Mid-Morning Break - Monday	\$750.00	<input type="checkbox"/>
Awards Luncheon - Monday	\$1,000.00	<input type="checkbox"/>
Afternoon Break - Monday	\$750.00	<input type="checkbox"/>
All Day Coffee and Tea Service	\$1,000.00	<input type="checkbox"/>
Mid-Morning Break - Tuesday	\$750.00	<input type="checkbox"/>
Awards Luncheon - Tuesday	\$1,000.00	<input type="checkbox"/>
Afternoon Break – Tuesday	\$750.00	<input type="checkbox"/>
Closing Session Speaker - Wednesday	\$1,000.00	<input type="checkbox"/>
Vendor Sponsorship – multiple available	\$500.00	<input type="checkbox"/>
1/4 page Program Ads in booklet*	\$50.00	<input type="checkbox"/>
1/2 page Program Ads in booklet*	\$100.00	<input type="checkbox"/>
Full page Program Ads in booklet*	\$200.00	<input type="checkbox"/>
Rear Cover - (only 1 available)	\$700.00	<input type="checkbox"/>
General Sponsorship	\$500.00	<input type="checkbox"/>
General Sponsorship	\$750.00	<input type="checkbox"/>
General Sponsorship	\$1,000.00	<input type="checkbox"/>
Other Sponsorship	_____	<input type="checkbox"/>

* Need to include your ad as a PDF File.

Full and partial sponsorships of items are available.

Contact:

Brad Jester, PAPPC Exhibitor Chair.....bjester@pa.gov



This serves as the contractual agreement between the Pennsylvania Association on Probation, Parole and Corrections (PAPPC), and your agency. PAPPC agrees to provide exhibit space and/or advertisements for your company at the 2018 Training Institute to be held at the Eden Resort, 222 Eden Road, Lancaster PA on May 20th through May 23th, 2018, according to the specifications listed below:

Exhibit Booth:	\$ 525.00*	_____
	\$ 575.00**	_____
Program Journal Ad:		
-Full page:	\$ 200.00	_____
-Half page:	\$ 100.00	_____
-Quarter page:	\$ 50.00	_____
-Rear Cover	\$ 700.00	_____
Sponsorships (see attached)		_____
Total:		_____

INTERNAL USE ONLY

DATE RECEIVED: _____

BOOTH NUMBER: _____

Authorized Signature: _____ Date: _____

Please PRINT: _____
 Name/Title

* Exhibitor Registration postmarked and payment received on or before **April 9, 2018**
 ** Exhibitor Registration postmarked and payment received on or after **April 10, 2018**

All checks should be made payable to: PAPPC

Please complete below information, as you would like it to appear in our conference program.

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

Representative(s): _____

E-Mail Address: _____

Product Line/Services: _____

Forward Registration Forms, Checks and Electronic Ads to:

2018 Exhibitor Chair
 Brad Jester
 207 Sunset Dr, Suite #1
 Butler, PA 16001

DO YOU REQUIRE ELECTRICITY FOR YOUR BOOTH? Y N *Please note that electrical use/fees are set by the Eden Resort. If you require the use of electric, you must complete the enclosed Eden Resort electric form and return, completed in full, with the remainder of packet, to the address listed on this page.



Electrical and Phone/ Internet Order Form

Name of Convention PENNSYLVANIA ASSOCIATION OF PROBATION, PAROLE & CORRECTIONS
 Convention Date 5/20/18 - 5/23/18 Booth Number _____
 Company Name _____
 Billing Address _____
 City _____ State _____ Zip _____
 Phone Number _____ E-mail _____
 Order Authorized By _____

Services Offered	Quantity	Amount
Standard Electrical Service – 120 volt 10amp \$25.00 per outlet	_____	\$ _____
High Speed Internet (hard line) \$100.00 per line	_____	\$ _____
Telephone Line \$50.00 per line	_____	\$ _____
	Sub Total	\$ _____
	Tax 6%	\$ _____
	Total	\$ _____

Exhibitors Information

Please read the information below before completing the form

- A. All electrical charges must be pre-paid before any electrical service will be hooked up to your booth.
Please make checks payable to The Eden Resort & Suites.

Cc# _____ Exp _____ CVV Code _____

- B. Prices subject to change without notice.
- C. The Eden Resort & Suites will not be held liable for power failures or voltage fluctuations.

Approved by _____ Date _____